

# CALYX TERRAFEN

## Project Management & Research

Passionate about sustainability and community development. Committed to moral and ethical standards. The studious type; love to learn about anything and everything. Guaranteed to absorb new information like a sponge! A planner at heart: Love looking at all the details to arrive at a solution that works for everyone and is true to your stakeholders, mission, vision, and goals.



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220 Grove Street, Northampton, MA

### CERTIFICATES

Demystifying ChatGPT and Generative AI: What Every Professional Needs to Know: Aug. 2025  
Addressing Unconscious Bias as a Leader: Jul. 2025  
Building Resilience: Jul. 2025  
Sustainable Leadership in Uncertain Times: A Conversation with Andrew Winston: Aug 2025

### EXPERTISE

- Project Management
- Digital Tools (Microsoft Suite, Google Workspace, Canva, Adobe Express, Wix)
- Resilient Organizational Development
- Critical Thinking
- Communication Skills

### ADDITIONAL EXPERIENCE

- Systems Dynamics
- Automotive Technology
- Data Entry and Visualization
- *Volberg, R. A., Zorn, M., Terrafen, C. (2025). Gambling and Problem Gambling in North Dakota: 2024. Report to the North Dakota Department of Health and Human Services. Northampton, MA: Gemini Research.*

### LANGUAGES

ENGLISH: NATIVE

FRENCH: BEGINNER 1

SPANISH: BEGINNER 2

### EDUCATION

#### ► EDUCATION

##### THE UNIVERSITY OF MASSACHUSETTS AMHERST

Bachelor of Arts in Independent Studies Graduated September 2025

##### SPRINGFIELD TECHNICAL COMMUNITY COLLEGE

Associates in Automotive Technology Graduated 2022

##### LAWRENCE UNIVERSITY

Bachelor of Science in Social Science Attended 2015-2017

### EXPERIENCE

#### ► PROJECT MANAGER AT GEMINI RESEARCH: OCT 2024 - PRESENT

Manages multiple complicated projects at once, with a high organizational capacity and eye for operational efficiency.

Maintains informational systems and coordinate interdepartmentally to facilitate individual and systemic growth.

Completes data entry and other research duties as assigned by the Principal Investigator.

#### ► GENERAL PRODUCTION WORKER AT TREWORKS OF MASSACHUSETTS, JULY 2022 - SEPT 2024

Demonstrated a high level of attention to detail, analytical skills, and problem solving.

Ability to quickly adapt to changing production conditions, and re-organize to meet current needs.

Covered a wide arrange of responsibilities spreading across numerous departments.