

CALYX TERRAFEN

Project Management & Research

Passionate about sustainability and community development.
Committed to moral and ethical standards.
The studious type; love to learn about anything and everything. Guaranteed to absorb new information like a sponge!
A planner at heart: Love looking at all the details to arrive at a solution that works for everyone and is true to your stakeholders, mission, vision, and goals.

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🌐 terrafenstrategies.com

📍 220 Grove Street, Northampton, MA 01060

CERTIFICATES

Sociocratic Facilitation: Sociocracy for All Academy:
to be completed May 2026

Demystifying ChatGPT and Generative AI: What

Every Professional Needs to Know: Aug. 2025

Addressing Unconscious Bias as a Leader: Jul. 2025

Building Resilience: Jul. 2025

Sustainable Leadership in Uncertain Times: A

Conversation with Andrew Winston: Aug 2025

EXPERTISE

- Project Management
- Digital Tools (Microsoft Suite, Google Workspace, Canva, Adobe Express, Wix)
- Resilience Development
- Communication Skills

PROJECTS

- RFP: 2026-MGC-PMT
- Volberg, R. A., Zorn, M., Terrafen, C. (2025). *Gambling and Problem Gambling in North Dakota: 2024. Report to the North Dakota Department of Health and Human Services. Northampton, MA: Gemini Research.*
- Volberg, R. A., Evans, V., and Black, S. (2025). *Problem Gambling Services in New York State: Review, Assessment, and Recommendations. Report commissioned by the New York State Office of Addiction Services and Support (OASAS). February, 2025.*
- highperformancelongevity.com
- geminiresearch.com
- terrafenstrategies.com
- Please inquire about my various Event Planning and Coordination projects

EDUCATION

➤ ACADEMICS, ATTENDED OR GRADUATED

THE UNIVERSITY OF MASSACHUSETTS AMHERST

Bachelor of Arts in Independent Studies Graduated September 2025

SPRINGFIELD TECHNICAL COMMUNITY COLLEGE

Associates in Automotive Technology Graduated September 2022

LAWRENCE UNIVERSITY

Bachelor of Science in Social Science Attended 2015-2017

GREENFIELD COMMUNITY COLLEGE

Associates of Liberal Arts Studies Attended 2013-2015

WORK EXPERIENCE

➤ PROJECT MANAGER AT GEMINI RESEARCH: OCT 2024 - PRESENT

Manages multiple complicated projects at once, with a high organizational capacity and eye for operational efficiency.

Maintains informational systems and coordinate interdepartmentally to facilitate individual and systemic growth.

Completes data entry and other research duties as assigned by the Principal Investigator.

Led cross-functional teams to successfully implement project milestones, utilizing data-driven insights and research to enhance project outcomes.

➤ GENERAL PRODUCTION WORKER AT TREWORKS OF MASSACHUSETTS, JULY 2022 - SEPT 2024

Demonstrated a high level of attention to detail, analytical skills, and problem solving.

Ability to quickly adapt to changing production conditions, and re-organize to meet current needs.

Managed a diverse range of tasks across several departments, including coordinating projects, streamlining processes, and collaborating with teams to achieve departmental goals.

Fine-detail assembly and handling, using careful, slow movements to work with delicate items that need steady hands.

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AWARDS AND DEGREES

Associates of Automotive Technology *Springfield Technical Community College 2021*

Bachelor's of Liberal Arts Studies, Sustainable Community Development *UMass Amherst University+ 2025*

Dean's List *Greenfield Community College 2015*

ADDITIONAL EXPERIENCE

- Project Management
- Digital Tools (Microsoft Suite, Google Workspace, Canva, Adobe Express, Wix)
- Resilient Organizational Development
- Critical Thinking
- Event Planning and Coordination

SOFT SKILLS

- Communication
- Problem-Solving
- Adaptability
- Leadership
- Time Management
- Emotional Intelligence
- Work Ethic
- Critical Thinking
- Detail Orientation

PERSONAL GOALS

- Co-creating community
- Improving health and wellbeing
- Building up my family and friends
- Maintaining work/life balance
- Continuing my education and professional development
- Increasing my leadership skills and experience

LANGUAGE PROFICIENCIES

ENGLISH: NATIVE

FRENCH: BEGINNER 1

SPANISH: INTERMEDIATE 1

CAREER GOALS

IMPACT

A career that makes a difference in the world; working to create the change I want to see in the world.

LEARNING

Continuing to grow my expertise as a life-long learner.

TEACHING

Training and teaching programmatic curricula, to both adults and youth.

ADDITIONAL WORK EXPERIENCE

➤ AUTOMOTIVE TECHNICIAN AT RYAN IMPORTED CAR REPAIR MAY 2020 - SEPT 2022

Responsible for the safety and well-being of customers at all times.

Gained insights swiftly, progressed in position more quickly, and maintained an above average performance.

Acquired skills in systemic-thinking and problem-solving.

Gained hands-on expertise in diagnosing issues with careful, procedural testing.

➤ LIFT ATTENDENT AND ZIP LINE GUIDE AT BERKSHIRE EAST MOUNTAIN RESORT DEC 2018 - SEPT 2022

Strong focus on guest safety and clear communication.

Calm problem-solving during fast-changing outdoor situations.

Friendly group leadership and helping nervous guests feel confident.

Quick awareness of surroundings to keep things running smoothly.